



University of South Wales/Prifysgol De Cymru

Childcare Services Fee Payment Protocol 2015-2016

- 1. Parents will pay fees a month in advance... 2. Parents are required to complete the direct debit form... 3. If applicable your monthly child care voucher payment... 4. If there are not enough funds... 5. The Playcentre will be unable to accept the child... 6. It is the policy of the Child Care Services Department...

Karen Parker. Child Care Services Manager

I hereby confirm receipt of and agree to the Playcentre fee payment protocol for 2015-2016

Signature.....Date.....

Payment of MONTHLY Playcentre Fees by Credit/Debit Card

PARENT/GUARDIAN NAME.....

CHILD(REN) NAME(S).....

Your MONTHLY Playcentre Fees will be collected via credit/debit card on the FIRST MONDAY of EACH CALENDAR MONTH

NB. Your details will be held securely within the Playcentre all times

Please debit my card on the first Monday of every month (or the next working day re.Bank Holidays). I understand that I will be issued a bill on 28th of each month and that the respective fees will be deducted for that month.

Please debit my VISA/MASTERCARD/SWITCH/DELTA/Other..... account for the full monthly amount: YES / NO (Please note that this payment facility is not available for AMERICAN EXPRESS or DINER cards)

If NO please state the other means of payment :CHILDCARE VOUCHERS/Other

Amount of CHILDCARE VOUCHERS/Other payment : £..... per month/term

Card No.

Grid for card number input

Name of Cardholder Valid From Expiry Date

Issue No (if applicable) Security Code (3 digits on signature strip)

Cardholder Address

Postcode..... Contact Tel. No.....

Cardholder Signature Date

For Office Use Only