

## Application Form

Name of child: .....

Date of birth (expected): .....

Name of Parent/Guardian: .....

Address: .....

Postcode: .....

Tel (home): .....

Mobile: .....

*Please tick the appropriate box and provide the following details:*

University staff

Extension number: .....

University student

University course: .....

Student number: .....

Community

Workplace tel: .....

Do you require any further correspondence from the Day Nursery in English or Welsh?  
*(Please circle)*

Date when you would like your child to

Start: .....

Until: .....

Do you have any particular circumstances that you wish to be taken into consideration?

Please specify:

Signed: .....

Date: .....

**Please return completed form to:**

Child Care Services Manager  
University of South Wales  
Child Care Services  
Treforest, Pontypridd CF37 1DL.

If you would like to visit the Playcentre and gain further information please contact **Karen Parker** to arrange an appointment on 01443 482 089 or e-mail [karen.parker@southwales.ac.uk](mailto:karen.parker@southwales.ac.uk)

Your application will be placed on the Playcentre waiting list. When a vacancy becomes available the Child Care Services Manager will contact you.

University of  
South Wales  
Prifysgol  
De Cymru

## Playcentre Application Form

[www.southwales.ac.uk](http://www.southwales.ac.uk)





**The Playcentre is registered for 70 children and provides full and part-time day care service for children, between the ages of 3 months to 5 years of age. The Playcentre is registered with the Care Standards Inspectorate for Wales and is also a registered educational provider for 3-5 year old children.**

The Holiday Playcare Scheme is held at the Playcentre and provides quality full and part-time holiday care for children aged 3-12 years, with a fun filled itinerary. Spaces are limited therefore please contact the Childcare Services Manager for further details.

### **Mission Statement**

We strive to provide a service that is of the highest standard, encouraging a positive family approach to health, well-being and education.

### **Aims**

We employ caring qualified nursery nurses who aim to ensure that every child's happiness and well-being is at the heart of everything we achieve. Using the Birth to Three framework and the Foundation Phase curriculum a range of activities are incorporated into our daily routine. We aim to help all children achieve their full potential by providing a sustainable environment, which is rich in indoor and outdoor learning opportunities.

### **Facilities at the Playcentre**

The Playcentre is situated on campus in a quiet location which is surrounded by trees and shrubs. We have very safe play areas with soft ground cover and secure fencing and covered areas for shade and shelter. There is a CCTV security system, an alarm system and stringent intercom security procedures in operation throughout the nursery building. The nursery is divided into:

**Activity Room** – A large room offering opportunities for the varied age range of children cared for at the Playcentre throughout each day.

**Snuggly Bugs Room** – Caters for nine babies from 3-18 months.

**Busy Bees Room** – Caters for twelve children from 1-2 years of age.

**Little Explorers Room** – Caters for twelve children from 2-3 years of age.

**Pre-school Room** – Caters for twenty children from 2.5-5 years of age.

**Outside Area/Forest Area** – Provides a range of opportunities for the children's physical needs and all round development.

### **Opening hours and Fees**

**Playcentre**

Monday-Thursday: 7.45am-6pm

Friday: 7.45am-5.30pm

**Fees:** Weekly £188.50 / Daily £40.00

**Holiday Scheme**

Monday-Thursday: 8am-5.15pm

Friday: 8am-4.45pm

**Fees:** Weekly £125.00 / Daily £26.00

### **Please note**

- The meal package is included within the fees. For health and safety reasons, no home cooked foods can be reheated at the Playcentre.
- The minimum booking will be no less than 2 days per week.
- Students must contract during term time and pay the equivalent of one week's full fees on entry each academic year as a holiday retainer.
- Staff will not be charged for Bank Holidays and the closure at Christmas, you will contract for all other days.
- All nappies, wipes and creams must be provided for individual children.
- There will be a £1.00 charge per child per week during term time to cover additional activities such as parties, dance and music session.

### **Further information**

The Playcentre offers students studying childcare, in local colleges, practical placement experience. The students are supervised at all times by qualified members of staff.

**Professional, caring, knowledgeable and experienced staff**

**Lively, inquisitive and happy children**

**Appropriate identification of the children's individual developmental needs**

**Year long continuity based on the retention of long term staff**

**Choice and range of fun activities**

**Educational environment both indoors, outdoors and a forest environment**

**Nutritious and varied meals and snacks prepared daily to suit individual needs**

**Training establishment for the University and child care students in the community**

**Respectful and inclusive environment**

**Excellent reputation and inspection reports**